



January 8, 2015

TO ALL OFFERORS

In Re: Addendum #1 to Solicitation Number P-004448 – Food and Beverage Catering Services

Dear Sir/Madam:

Please be informed that Addendum #1 has been issued regarding the above referenced Request for Proposal. This Addendum shall be attached to the noted solicitation and take precedence over same.

All offerors must acknowledge receipt of this addendum on page H-3 of the Request for Proposal.

The proposal due date is 11:00 a.m., January 20, 2015.

Sincerely,

Vanessa Martin
Contract Specialist

Cc: file
Attachments

ADDENDUM #1
TO

SOLICITATION NUMBER P-004448
FOOD AND BEVERAGE CATERING SERVICES

FOR
THE PHILADELPHIA HOUSING AUTHORITY
3100 PENROSE FERRY ROAD
PHILADELPHIA, PA 19145

This Addendum shall be attached to the noted specification and take precedence over same and previous addenda. Any items not mentioned herein or affected hereby shall be performed strictly in accordance with the original specification and previous addenda.

Item 1	The proposal due date has been extended. The new proposal due date is 11:00 a.m., Tuesday, January 20, 2015.
Item 2	Change to the RFP – Section F “Terms and Conditions: The term of the contract shall consist of a two (2) year base period and three (3) one year option periods. (See Attachment page F-1).

END OF ADDENDUM

F. TERMS & CONDITIONS

SECTION III. PHA SPECIAL TERMS & CONDITIONS

1. Term Of The Contract

The term of the Contract shall consist of a two (2) year base period with three (3) one-year option periods to extend services. This term includes the performance period of all task orders or purchases released under the contract. Contract options may be exercised early if Contract funding is utilized before the Contract performance period expires; provided that PHA shall be under no obligation to do so, and the Contract rates will not increase until the annual period for which they were proposed has elapsed.

2. Cost Proposals (menus with cost per person)

Offerors are are not required to propose prices for all line items in the Schedule.

The following selected clauses are applicable to the Contract:

3. Proposal Security

- a. Failure to furnish proposal security in the proper form and amount, by the time set for opening of bids, may be cause for rejection of the proposal.
- b. The Offeror shall furnish a proposal guarantee in the form of a firm commitment, e.g., proposal bond supported by good and sufficient surety or sureties acceptable to PHA, postal money order, certified check, cashier's check, irrevocable letter of credit, or, under Treasury Department regulations, certain bonds or notes of the United States. PHA will return proposal guarantees, other than proposal bonds, (1) to unsuccessful Offerors as soon as practicable after the opening of proposals, and (2) to the successful Offeror upon execution of contractual documents and bonds (including any necessary coinsurance or reinsurance agreements), as required by the proposal as accepted.
- c. The amount of the proposal guarantee shall be 5 percent of the proposal price.
- d. If the successful Offeror, upon acceptance of its proposal by PHA within the period specified for acceptance, fails to execute all contractual documents or furnish executed bond(s) within 10 days after receipt of the forms by the Offeror, the Contracting Officer may terminate the Contract for default.
- e. In the event the Contract is terminated for default, the Offeror is liable for any cost of acquiring the work that exceeds the amount of its proposal, and the proposal guarantee is available to offset the difference.

4. Multiple Awards

PHA reserves the right to make multiple awards under this solicitation. Although the scope of services will remain the same for each contract, the dollar amount of each contract may vary.