

2013 RIDGE AVE
PHILADELPHIA, PA 19121
PHA.PHILA.GOV

MEDIATION REQUEST FORM

Requestor: Landlord or Tenant

Landlord Name Vendor #: _____

Address City, State Zip Code

Client Name Client ID #: _____

HCV Address City, State Zip Code

Mediation is a way to resolve problems. A mediator helps disputing parties reach an equitable resolution without involving the courts. HCV Owners or Tenants may request HCV program staff to mediate issues regarding tenancy issues in the PHA Lease Agreement. Such request must be made in writing using this form.

Both parties will have the right to present evidence of their claim to the mediator. The Mediator will issue a decision within ten business days.

Please provide the nature of your request for a mediation:

To request mediation for issues regarding tenancy between the Landlord and the Tenant, you must sign, date and return both pages of this form to the Philadelphia Housing Authority:

**Philadelphia Housing Authority
Housing Choice Voucher Program
2013 Ridge Ave Philadelphia, PA 19121
Attention: Owners Services Department**

I understand the Mediation session is voluntary and agree that it will be issued through The Philadelphia Housing Authority.

Landlord/Agent Date Tenant Date

Phone email Phone email

P: (215) 684-4300 Fax: (215) 684-1023 TDD: (215) 684-4384 Web: www.pha.phila.gov Email: hcvlandlords@pha.phila.gov



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DO NOT WRITE BELOW THIS LINE
FOR PHA USE ONLY

Received By

Date Request Received By PHA

Approved

Denied Please explain: _____

Mediation Date and Time