



CHARTER OF THE POLICE ADVISORY BOARD OF THE PHILADELPHIA HOUSING AUTHORITY

Mission

The Police Advisory Board acts as a liaison between the residents of the Philadelphia Housing Authority (“PHA”) and the PHA Police Department (“PHAPD”), to assist in educating and promote understanding regarding the respective responsibilities of residents, PHAPD, city services and the community, as well as to promote safety, mutual respect, and cooperation.

Board Structure

Membership on the Board shall be on an unpaid volunteer basis and as follows:

- 1) Two (2) members of PHAPD, to include the Chief of Police of the PHAPD;
- 2) One (1) member of the Office of General Counsel;
- 3) One (1) member of the Office of Audit and Compliance;
- 4) One (1) independent member, who is a resident of Philadelphia in a community served by PHA and who has evidenced a constructive interest in the mission of the Board; and
- 5) Five (5) resident members, including at least one (1) member of the Resident Advisory Board (preferably the President), who are current residents of PHA housing, in a development or a scattered site.

The Board shall be comprised of ten (10) members, with terms of three (3) years, which may be renewed without limitation.

Members in categories 1 - 3, above, shall be appointed by PHA’s President and CEO. The members in categories 4-5, above, shall be appointed by the PHA President & CEO, in consultation with the Chief of PHAPD and the RAB President.

Board Officers

The Board shall be co-chaired by the Chief of the PHAPD and the RAB President/delegate.

A Secretary shall be elected by the Board, to keep informal minutes of the meetings, as to date and time, attendance, general subject matter, and matters decided.

Board Meetings

The Board is to establish a meeting schedule at the beginning of each year, so that it meets no less than quarterly, with additional meetings as required, to be determined and called by the Co-Chairs. Members should have at least three (3) days' notice of meetings, unless in emergency or otherwise urgent situations.

There must be a majority of the members present to establish a quorum and to hold a meeting. Members may participate by teleconference or similar means.

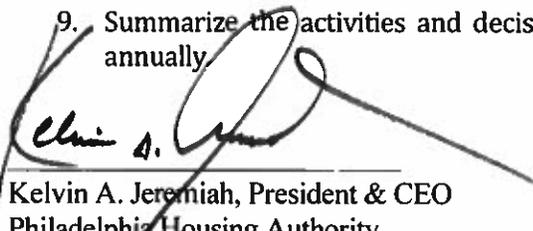
Minutes of the Board meetings (noting general subjects discussed and any motions or significant decisions made) should be kept by the Board Secretary for meetings when a quorum is present, and those minutes should be presented at the next meeting of the Board for approval. Major decisions should be done by making a motion, having it seconded, discussed, and then holding a vote.

In the absence of a quorum, Board members gathered may make preliminary recommendations or similar action, contingent upon approval of a member or members not present at the gathering.

Authority and Responsibilities of the Board

In furtherance of its advisory mission, the Board shall:

1. Advocate on behalf of the safety of PHA residents;
2. Create committees, as deemed appropriate by the Board, to identify strategies, policies and partnerships to help reduce crime in and around PHA properties;
3. Advise and make recommendations to the Chief of the PHAPD concerning PHAPD protection and services for PHA properties;
4. Work to enhance police/community relationships and understanding by acting as a liaison between PHA residents and the PHAPD;
5. Review and make recommendations regarding PHAPD procedures, training and programs;
6. Promote and support public awareness of the PHAPD services and programs;
7. Conduct meetings to obtain PHA resident input regarding PHAPD services, programs, and issues of public safety;
8. Create community or PHA-resident programs, which may be done in conjunction with PHA's department of Resident Programs and Partnerships, to promote the mission of the Board; and
9. Summarize the activities and decisions of the Board to PHA, in a written document, at least annually.


Kelvin A. Jeremiah, President & CEO
Philadelphia Housing Authority

Date: 7/8/19

Effective Date: July 8, 2019