



LISTING YOUR PROPERTY

Thank you for your interest in listing your property with the Philadelphia Housing Authority (The Authority). Please complete the form below to begin the process. All items must be complete in order for your property to appear on our listing. By listing with us, you are making your property available to participants of the Housing Choice Voucher Program and do so with the following understanding:

1. The information will be added to the appropriate listing and remain there for the maximum of 120 days. Once this time has elapsed the unit will be removed from our listing and you will have to relist your property.
2. Once your property is listed, participants will contact you directly with inquiries. Please be aware that some participants may use an outdated listing, so you may continue to receive calls after your unit has been removed.
3. The Authority offers this listing as a service to our clients, but by no means accepts any responsibility in locating a tenant for the listed units. Therefore, housing assistance for your listed unit is not guaranteed.
4. **The Authority does not screen participants as to their suitability as tenants. All such screening processes are the responsibility of The Owner.**

PLEASE SUBMIT PROOF OF OWNERSHIP (e.g., copy of Rental License)

Owner/Agent Name: _____

Telephone Number (one number only): _____

Address of Property: _____ Apt. # _____

City/State/Zip Code: _____

Number of Bedrooms: _____ Date of Unit Availability: _____

Type of Unit: Apartment House Condo Duplex Handicapped Accessible

Signature of Owner/Agent

Date

Drop off, call, mail or fax:

PHILADELPHIA HOUSING AUTHORITY
Housing Choice Voucher Program – Client Services
2850 Germantown Avenue
Philadelphia, PA 19133
Phone: 215-218-7979 Ext 25246 or 25227
FAX: (215) 684-1940