

PHILADELPHIA HOUSING AUTHORITY BOARD OF COMMISSIONERS MEETING MINUTES

Thursday, July 18, 2019, 3 p.m., at 2013 Ridge Ave., Philadelphia, PA 19121

The regularly scheduled meeting of the Philadelphia Housing Authority ("PHA") Board of Commissioners was brought to order at approximately 3:00 p.m. by the Chair, Lynette Brown-Sow. In attendance were Vice-Chair Wetzel, Commissioners Camarda, Coney, Mayo, Purnell, Staten and Wise, as well as President & CEO ("CEO") Kelvin A. Jeremiah and General Counsel and Board Secretary, Laurence M. Redican. Not participating was Commissioner Callahan.

The Chair asked for a moment of silence to help prepare for the work to be done and noted that this meeting would be an eventful one, as there was to be the presentation of the annual scholarship awards, as well as a presentation from Spring Garden School.

The CEO reviewed the procedure for comment on a resolution or in the general comment period, and made the following announcements: 1) on July 29th, Philabundance will begin distributing fresh produce at PHA headquarters; 2) PHA will be partnering with Temple University's Office of Community Relations/Center for Community Partnerships with \$1.8 million from its Workforce Initiative to be used to fund workforce projects and training programs with community organizations (PHA programs include the Property Maintenance Gurus Pre-Apprenticeship Program and a training program with the Electrical Association of Philadelphia); 3) PhillySEEDS is the recipient of a fifty thousand dollar (\$50,000) grant of funding through the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) fund, to assist approximately thirty-seven (37) low-income households in attaining homeownership; 4) two of our development partners in Sharswood have received 9% low income housing tax credit approvals for creating more affordable housing opportunities in the area, including fifty-five (55) units of affordable housing for seniors and veterans in the repurposed Reynolds School and sixty (60) new units of affordable housing for families; and 5) birthday wishes were extended to Ms. Nellie Reynolds and to Councilwoman Blackwell. who held her 22nd Annual Birthday Bash and Health Fair for the homeless earlier this month.

The Employee of the Month award was then presented to Will Cook, from Supply Chain Management, for his laudable efforts in rectifying a number of backlog situations and overall excellent performance. He received a certificate, a check, and congratulatory applause.

Principal Laureal Robinson of the Spring Garden School, with which PHA partners and where over a quarter of its students are PHA residents, then made a presentation about the accomplishments of the school and its very significant improved scores, student attendance, and parent and volunteer participation.

Marco Ferreira, Business Manager of PhillySEEDS, introduced the seventy (70) scholarship awardees for 2019. The CEO noted that since PhillySEEDS began in 2013, it has awarded approximately 1.6 million dollars to four hundred thirteen (413) PHA scholars, with two hundred fifty-eight thousand dollars (\$258,000.00) being awarded this year, and scholarship awards being at levels of one, three, and five thousand dollars.

It was also announced that all scholarship awardees, who have not already received one, will be presented with free a tablet, thanks to PhillySEEDS' agreement with T-Mobile, and Shane Brody from T-Mobile was recognized as being in attendance and applauded.

The regular business of the meeting then progressed, with the CEO stating that there would be no August Board meeting but the next meeting would be September 19th. The Chair then polled the Commissioners for approval of the minutes from the meeting of June 20, 2019. Commissioner Staten said that he was not voting at this time and all other Commissioners in attendance approved the minutes, as distributed.

Four resolutions were presented and unanimously approved by all Commissioners participating in the vote.

Resolution 12055, attached in Appendix 1, was presented by Dave Walsh, , Executive Vice President – Supply Chain Management, to authorize PHA to modify a task order contract with Shoemaker/Synterra, A Joint Venture, for construction management services for Emergency Protection at Harrison Plaza by increasing the task order amount by ninety-one thousand one hundred eighty-two dollars (\$91,182.00) Commissioner Camarda, as a member of the Finance Committee, to which the resolution was sent for review, moved for it to be adopted. Following a second, Commissioner Camarda stated that the resolution had been reviewed by the committee and was recommended for approval. There being no further discussion or public comment, for which an opportunity was provided (as it was for all the resolutions), the Chair polled the Commissioners and all but Commissioner Staten voted in favor. Commissioner Staten stated that he recused himself from the vote.

Resolution 12056, attached in Appendix 1, was presented by Laurence Redican, General Counsel – Office of General Counsel, to allow PHA to negotiate and finalize any and all documents necessary for PHA or its wholly-owned affiliate to acquire the 99.99% limited partnership and special limited partnership interests in the Tax Credit Partnership of Richard Allen Homes, with the other .01% already being held by a wholly-owned affiliate of PHA. Commissioner Coney, as a member of the Policy & Planning Committee to which the resolution was sent for review, moved for its approval. Following a second, Commissioner Coney stated that the Policy & Planning Committee had met, reviewed the resolution, and recommended its adoption. There being no further discussion, the Chair polled the Commissioners for their votes and the motion was unanimously approved.

Resolution 12057, attached in Appendix 1, was presented by Lopa Kolluri, Sr. Executive Vice President and Chief Development & Operations Officer, to approve a Rental Assistance Demonstration ("RAD") application to convert the Norris L.P., Queen Lane L.P., Queen Lane Low-Rise Apartments, and/or Queens Row developments from public housing to Section 8 project based vouchers. Commissioner Coney, as a member of the Policy & Planning Committee to which the resolution was sent for review, moved for its approval. Following a second, Commissioner Coney stated that the resolution had been presented to and reviewed by the Policy & Planning Committee, which recommended its adoption. There being no further discussion, the Chair polled the Commissioners for their votes and the motion was unanimously approved.

Resolution 12058, attached in Appendix 1, was presented by Nicholas Dema, Executive Vice President-Planning & Development, to authorize submission of a disposition application or amendment requests to the U.S. Department of Housing and Urban Development ("HUD") for the disposition of up to forty-two (42) properties. Commissioner Coney, as a member of the

Policy & Planning Committee to which the resolution was sent for review, moved for its approval. Following a second, Commissioner Coney stated that the Policy & Planning Committee had met to discuss the resolution and recommended its adoption. There being no further discussion, the Chair polled the Commissioners for their votes and the motion was unanimously approved.

Before the meeting was opened for public comment, Commissioner Staten requested the floor and was recognized by the Chair. He stated that there has been an ongoing conflict between himself and HUD regarding his sitting on the Board, he has satisfied all PHA's requirements regarding conflicts of interest, and he has the full support of the Mayor and City Council. He further stated that his lawyers have filed a motion with HUD to get some answers because HUD is not replying and that he wanted his statement to be on the record.

The meeting was then opened for **public comment** at approximately 3:50 p.m. The names of those who signed up for public comments and their topics, as designated by them, are attached as Appendix 2.

The meeting ended at approximately 4:12 p.m., following a motion to adjourn, a second, and unanimous approval.

Respectfully submitted,

Laurence M. Redican General Counsel

Philadelphia Housing Authority

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APPENDIX 1

THE PHILADELPHIA HOUSING AUTHORITY MEETING OF THE BOARD OF COMMISSIONERS 2013 RIDGE AVE. THURSDAY, JULY 18, 2019, at 3 p.m. AGENDA

- A. Call to Order Lynette Brown-Sow, Chair
- B. Remarks Kelvin A. Jeremiah, President & CEO
- C. Approval of the Minutes of the Board Meeting held June 20, 2019, as distributed.
- D. Presentation by the Spring Garden School
- E. Presentation of PhillySEEDS Annual Scholarship Awards
- F. New Business
 - 1. RESOLUTION AUTHORIZING TASK ORDER AMENDMENT WITH SHOEMAKER/SYNTERRA, A JOINT VENTURE, FOR HARRISON PLAZA EMERGENCY PROTECTION

Dave Walsh

2. RESOLUTION AUTHORIZING ACQUISITION OF THE PARTNERSHIP INTEREST OF THE LIMITED PARTNER INVESTOR IN RICHARD ALLEN PHASE III, L.P.

Larry Redican

3. RESOLUTION AUTHORIZING SUBMISSION OF A RENTAL ASSISTANCE DEMONSTRATION PROGRAM APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE NORRIS L.P., QUEEN LANE L.P., QUEEN LANE LOW-RISE APARTMENTS, AND/OR QUEENS ROW DEVELOPMENTS AND CERTIFICATION OF AN AGREEMENT TO COMPLY WITH ALL REQUIREMENTS OF THE PROGRAM

Lopa Kolluri

4. RESOLUTION AUTHORIZING THE SUBMISSION OF DISPOSITION APPLICATIONS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR UP TO FORTY-TWO (42) PROPERTIES

Nicholas Dema

G. Public Comment Period

RESOLUTION AUTHORIZING TASK ORDER AMENDMENT WITH SHOEMAKER/SYNTERRA, A JOINT VENTURE, FOR HARRISON PLAZA EMERGENCY PROTECTION

WHEREAS, the Philadelphia Housing Authority ("PHA") learned that selective demolition and stabilization of structure was required at Harrison Plaza to prevent pedestrian injuries from possible debris falling from the tower façade; and

WHEREAS, in February of 2016, PHA issued an emergency task order to Shoemaker/Synterra, A Joint Venture, (Shoemaker Synterra), which has a Master Construction Management ("CM") services contract with PHA. Shoemaker Synterra had provided these services to PHA in the past, and had the capability to respond on the same day, for emergency protection around the tower, for a not-to-exceed task order amount of nighty-eight thousand two hundred dollars (\$98,200.00); and

WHEREAS, the task order was modified on March 8, 2016 to increase the task order not-to-exceed amount by one hundred thirty-four thousand six hundred eighty dollars (\$134,680.00) to stabilize, restore and repair building damage and for damage to the installed scaffolding and fence protection caused by fallen debris, making the task order not-to-exceed amount two hundred thirty-two thousand eight hundred eighty dollars (\$232,880.00); and

WHEREAS, due to continued requirements for the scaffolding and fencing, PHA has a need to modify the task order to increase the task order not-to-exceed amount by ninety-one thousand one hundred eighty-two dollars (\$91,182.00), to cover additional systems rentals, making the task order not-to-exceed amount three hundred twenty-four thousand sixty-two dollars (\$324,062.00); and

WHEREAS, PHA CCP #10 requires all construction management task order contracts over two hundred fifty thousand dollars (\$250,000.00) to be approved by the Board of Commissioners;

BE IT RESOLVED, that the Board of Commissioners hereby authorizes the President & CEO and/or his authorized designee(s) to amend PHA's task order contract with Shoemaker/Synterra, A Joint Venture, by ninety-one thousand one hundred eighty-two dollars (\$91,182.00), making the total not-to- exceed task order amount three hundred twenty-four thousand sixty-two dollars (\$324,062.00).

I hereby certify that this was APPROVED BY THE BOARD ON

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RESOLUTION AUTHORIZING ACQUISITION OF THE PARTNERSHIP INTEREST OF THE LIMITED PARTNER INVESTOR IN RICHARD ALLEN PHASE III, L.P.

WHEREAS, Richard Allen Phase III ("Richard Allen") is a one hundred seventy-eight (178) unit development located in North Philadelphia at 1100 Poplar Street, Philadelphia, PA 19123; and

WHEREAS, Richard Allen was partially financed by low-income housing tax credits ("LIHTC"), from the investment affiliate of Centerline Guaranteed Corporate Partners II LP (the "Tax Credit Investor"), contributing equity to Richard Allen Phase III, L.P. ("Partnership") in exchange for a 99.98% limited partnership interest in the Partnership for a minimum of fifteen (15) years (the "Compliance Period"); and

WHEREAS, the Partnership also contained a .01% special limited partner called RCC Guaranteed SLP, LP II, which was owned by the Tax Credit Investor (the "SLP"); and

WHEREAS, Richard Allen HDC, a wholly-owned affiliate of the Philadelphia Housing Authority ("PHA") is the general partner of the Partnership and owns a .01% interest therein; and

WHEREAS the Tax Credit Investor and SLP have agreed through a Purchase Option in the transaction documents to sell the 99.99% limited partner interest (the "Partnership Interest") in the Partnership to PHA, or its designee, at the end of the Compliance Period, which period ended on December 31, 2018; and

WHEREAS, PHA now wishes to acquire the Tax Credit Investor's and SLP's Partnership Interests in the Partnership, pursuant to the terms set forth in the Preliminary Term Sheet dated June 5, 2019, provided by the Tax Credit Investor; and

WHEREAS, pursuant to the terms of the Preliminary Term Sheet for the Partnership, the Partnership Interest therein shall be purchased by PHA or its affiliate for one million one hundred seven thousand four hundred ninety-one dollars (\$1,107,491.00) and any other transfer tax costs of the Partnership Interests (collectively the "Transaction Costs");

BE IT RESOLVED, that the Board of Commissioners hereby authorizes the PHA President & CEO and/or his authorized designee to: negotiate and finalize any and all documents necessary for PHA or its wholly-owned affiliate to acquire the Partnership Interest in the Tax Credit Partnership (the "Documents") and pay the Transaction Costs, as set forth above; obtain any necessary third-party approvals; create a PHA-affiliated entity to acquire the Partnership Interest; and execute, deliver and perform the obligations under such Documents once finalized.

I hereby certify that this was APPROVED BY THE BOARD O

ATTORNEY FOR PHA

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RESOLUTION AUTHORIZING SUBMISSION OF A RENTAL ASSISTANCE
DEMONSTRATION PROGRAM APPLICATION TO THE U.S. DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT FOR THE NORRIS L.P., QUEEN LANE L.P., QUEEN LANE
LOW-RISE APARTMENTS, AND/OR QUEENS ROW DEVELOPMENTS AND
CERTIFICATION OF AN AGREEMENT TO COMPLY WITH ALL REQUIREMENTS OF THE
PROGRAM

WHEREAS, the Philadelphia Housing Authority ("PHA") seeks to consider plans to convert the Norris L.P., Queen Lane L.P., Queen Lane Low-rise Apartments and/or Queens Row developments from public housing to Section 8 project based vouchers under the U.S. Department of Housing and Urban Development ("HUD") Rental Assistance Demonstration ("RAD") program;

WHEREAS, no relocation is expected for the residents and the conversion will consist of one hundred forty-nine (149) units: fifty-one (51) at Norris L.P., fifty-five (55) at Queen Lane L.P., nineteen (19) at Queen Lane Low-Rise Apartments, and twenty-nine (24) at Queens Row; and

WHEREAS, the RAD Program allows PHA to convert its public housing properties from a public housing subsidy to project-based Section 8 rental assistance and is advantageous in that it: preserves the long term affordability of the units; provides substantial protections for PHA tenants, including a right to return, a prohibition on rescreening, and the right to organize; and allows for the use of Low Income Housing Tax Credits ("LIHTC"), public or private debt and grant funds for financing rehabilitation of the properties, if necessary; and

WHEREAS, the Board of Commissioners previously approved the submission of RAD applications for the Fairhill Apartments, Westpark Apartments and Harrison Plaza Apartments (including the highrise); and

WHEREAS, these developments proposed for RAD conversion may be included in a portfolio RAD application with other planned RAD conversions, which preserves the conversion funding from the application year, but allows additional time to complete all of the conversions; and

WHEREAS, in order to submit a RAD application for a development, PHA must hold two (2) meetings with the residents of the subject development and obtain Board approval for the submission of the application and PHA held meetings with residents on July 9,10,16 and 17 of 2019 and will prepare comprehensive written responses to all comments received; and

WHEREAS, HUD approval of PHA's RAD Program Application, as made pursuant to this resolution, will not require PHA to convert units that are approved for conversion, but will allow PHA the option to do so; and

WHEREAS, no RAD conversion can be carried out without further review and approval by the Board of Commissioners of additional required agreements and contracts arising from the RAD conversion;

BE IT RESOLVED that the PHA Board of Commissioners authorizes the President & CEO and/or his authorized designee(s) to execute a RAD Program Application for the Norris L.P., Queen Lane L.P., Queen Lane Low-Rise Apartments, and/or Queens Row developments; to certify to comply with all requirements of the RAD Program and applicable RAD Notices; and to take all necessary actions related to the submission to HUD of the documents referenced herein.

Page 7 of 11 I hereby certify that this was
APPROVED BY THE BOARD ON ATTORNEY FOR PHA

RESOLUTION AUTHORIZING THE SUBMISSION OF DISPOSITION APPLICATIONS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR UP TO FORTY-TWO (42) PROPERTIES

WHEREAS, the Philadelphia Housing Authority ("PHA") wishes to dispose of up to forty-two (42) properties, as set forth on Attachment A to this resolution, that do not contribute to PHA's development strategy and require PHA to expend resources to maintain; and

WHEREAS, of the forty-two (42) properties, forty-one (41) are vacant lots and one (1) is a vacant structure; and

WHEREAS, disposition of these properties will contribute to: 1) restructuring PHA's scattered site inventory to create a financially sound and sustainable occupied scattered site portfolio; 2) stabilizing communities with large numbers of vacant sites/lots; and 3) raising capital and leveraging PHA's resources for future affordable housing development and community amenities; and

WHEREAS, disposition of these properties requires approval by the U.S. Department of Housing and Urban Development ("HUD") in accordance with Section 18 of the U.S. Housing Act of 1937 and its implementing regulations; and

WHEREAS, HUD approval for such dispositions requires PHA to take certain preliminary actions, including consulting with residents, securing the support of local government, and obtaining the approval of PHA's Board for the proposed dispositions, all of which shall be done prior to the submission of any requests to HUD for approvals; and

WHEREAS, the President & CEO and/or his designee shall be authorized to submit the disposition applications or requests to amend existing approvals to HUD for the properties listed in Attachment A;

BE IT RESOLVED, that the PHA Board of Commissioners does hereby authorize PHA's President & CEO and/or his authorized designee(s), to: 1) submit the appropriate disposition requests to HUD; 2) execute closing and other documents as necessary to close transactions; and 3) take any and all necessary and appropriate actions to carry out the provisions of this resolution.

ATTORNEY FOR PHA

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ATTACHMENT A to RESOLUTION FOR DISPOSITION OF UP TO 42 PROPERTIES

	Unit Address	ZIP	Council District	Acquiring Entity (If Known)	HUD Action	Disposition Type	Consideration	Proposed Use (if known)
1	4203 MANTUA AVE	19104	3	Philadelphia Land Bank	Disposition Application	Fee Simple	Nominal	Affordable Housing Purposes
2	4223 VIOLA ST	19104	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
3	4234 W STILES ST	19104	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
4	714 N 34TH ST	19104	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
5 6	723 N 35TH STREET 727 N 35TH STREET	19104	3	BK Partners	Disposition Application	Fee Simple	\$ 45,000 \$ 45,000	Market Rate Housing
7	2212 JEFFERSON ST							
9	2216 JEFFERSON ST		1					
10 11	2218 JEFFERSON ST 2220 JEFFERSON ST							
12	2222 JEFFERSON ST	,		North Philly Peace Park of	Disposition			Development of Urban Ecology
13	2215 STEWART ST	19121	5	CultureTrust Greater Philadelphia	Application	Fee Simple	Nominal	Campus & Educational Pavillion
14 15	2217 STEWART ST 2219 STEWART ST	į						
16	2221 STEWART ST							
17	2223 STEWART ST	i						
18 19	2225 STEWART ST 2227 STEWART ST							
\vdash	1210 N 07TH STREET	19122	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
21	1228 N MARSHALL	19122	5	Unknown	Disposition	Fee Simple	Fair Market Value	Unknown
Н	ST 1331 N 07TH STREET	19122	5	Unknown	Application Disposition		Fair Market Value	Unknown
23	1338 N FRANKLIN ST	19122	5	Unknown	Application Disposition Application	Fee Simple	Fair Market Value	Unknown
24	1846 N 04TH STREET	19122	5	Orange Peel Properties	Disposition Application	Fee Simple	Fair Market Value	Housing Development
25	2052 N 3RD ST	19122	7	HACE CDC	Disposition Application	Fee Simple	Nominal	Affordable Housing Purposes
26	740 GREEN ST	19123	5	Alterra Property Group	Disposition Application	Fee Simple	\$ 850,000	Mixed-use commercial, housing
27	1432 POPLAR ST	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
28	1507 BROWN ST	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
29	1610 PARRISH ST	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
30	2032 POPLAR ST	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
31	730 N 19TH STREET	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
32	820 LELAND ST	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
33	844 N 16TH STREET	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
34	918 N 17TH STREET	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
35	925 N 19TH STREET	19130	5	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
36	2054 E WILLIAM ST	19134	1	Philadelphia Land Bank	Disposition Application	Fee Simple	Nominal	Affordable Housing Purposes
37	4508 OGDEN ST	19139	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
38	4513 OGDEN ST	19139	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
39	5042 HOOPES ST	19139	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
40	5068 HOOPES ST	19139	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
41	6055 REINHART ST	19142	2	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown
42	1052 S PAXON	19143	3	Unknown	Disposition Application	Fee Simple	Fair Market Value	Unknown

APPENDIX 2 JULY 2019 SIGN-UP SHEET FOR THE GENERAL PUBLIC COMMENT PERIOD

AT THE END OF THE BOARD MEETING

For Maintenance or Individual Housing Issues -Please proceed to the Specific Tables Set Up for Those Issues (3 minutes per person)

Under the PHA Board Meeting Conduct Policy, Resolution No. 11502, the following behavior is not allowed: defamatory, uncivil, harassing or rude comments; conduct such as booing, hissing, and/or cursing; and disruptive behavior.

Failure to respect this policy may result in your being asked to leave the meeting.

Please: 1) PRINT your name, 2) state your TOPIC, and 3) INITIAL to acknowledge

the PHA Board conduct policy, as summarized above.
Name: Kimberly Pererki
Topic: Displacement Harrassment sminutes
Name: Junice Many
Topic: Housevy
I hereby acknowledge the Board Conduct Policy:
Name: Ruth I. Birchett - form Rose
Topic: PHA oversight and PHA Police Conduct
I hereby acknowledge the Board Conduct Policy:
Name: Jennifer Bennetch
Topic: Occupy PHA, stopranoring residents
I hereby acknowledge the Board Conduct Policy:
Name: COLP BennetCh
Topic: OCCUPY PHA
I hereby acknowledge the Board Conduct Policy:

JULY 2019 SIGN-UP SHEET FOR THE GENERAL PUBLIC COMMENT PERIOD

AT THE END OF THE BOARD MEETING

For Maintenance or Individual Housing Issues –

Please proceed to the Specific Tables Set Up for Those Issues

(3 minutes per person)

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Please: 1) *PRINT* your name, 2) state your TOPIC, and 3) INITIAL to acknowledge the PHA Board conduct policy, as summarized above.

Name: <u>Me</u>	egan Malachi	
Topic:	Public Comment	•
I hereby	y acknowledge the Board Conduct Policy:	/
	che McDondl.	17
Topic:		